

**Friends of the San Pedro River
Board of Directors Meeting
Minutes
June 8, 2009**

1. CALL TO ORDER. The meeting was called to order at 6:00
2. ROLL CALL. Robert Weissler, John Rose, Tom Arnold, Dutch Nagle, Tom Clancy, Ron Serviss, Sally Rosen, Chris Long, Gary Noonan. Representing BLM: Jim Mahoney.
3. MINUTES FROM APRIL MEETING. The May minutes were approved as written.
4. EXECUTIVE SESSION: The board went into executive session at 6:03 to discuss personnel matters. The session ended at 6:36 with no action taken. A subcommittee will continue the discussion in a meeting on Thursday evening, June 10.
5. BYLAWS. Continued Bylaws discussion.
6. BUREAU OF LAND MANAGEMENT REPORT (BLM).
 - a. Gila District Manager, Tom Dabbs, is home from the hospital. He will not be back to work for several months while he undergoes chemo/radiation therapy.
 - b. The annual Proper Functioning Condition Walk to check for soil erosion, nesting, bees, etc., will be done from Woodcutter Wash to Boquillas.
 - c. Mesquite removal is taking place at Las Cienegas taking care to avoid trees with nests.
 - d. Tamarisk removal is taking place moving north from the border with Mexico. The trees are cut and treated with an herbicide.
 - e. Notice to proceed with work on trailheads has been given. Contract modifications for the memorial walkway are being made. Work will probably begin in June.
 - f. The BLM display in the foyer was taken to the NLCS conference in Albuquerque. It was highly praised.
 - g. There is no progress in getting a site host for San Pedro House. There have been several applicants, but they were not qualified. Will try listing ad on internet.
 - h. FSPR requested that we be kept up to date on various research activities along the river. We often see work groups or individuals and do not know their status or what they are working on. Mr. Mahoney said that Marcia Radke is in charge of research and he would discuss with her letting us know what efforts are going on along the river.
 - i. FSPR requested that Mr. Mahoney reprint the "railroad" poster (BLM already has the electronic version) for Fairbank and also the "Fairbank Families" poster (Chris Long will drop off the electronic version).
 - j. FSPR also requested from BLM some updates on current hydrology to better understand and be able to interpret to the public the valley aquifers and how they affect the river.
7. TREASURER'S REPORT (Tom Arnold). Reviewed budget charts with members of the board. This is the slow time of the year, but we are okay. Reserves are back to \$15K, so we have funds for anticipated expenses.
8. PRESIDENT'S REPORT (Chris Long).
 - a. FSPR Statistics.
 - i. Current Membership: 182 (24 new members in May, including 18 at _ price for IMBD
 - ii. Active Volunteers/Docents (at least 1 hour in FY10): 96

- iii. YTD Events: 162
- iv. YTD Participation: 3,847
- v. Volunteer Hours YTD: 7,225
- vi. Youth Events (Education Programs): 20
- vii. Youth Participation (Education Programs): 746

- b. Bequest. Constant Hopkins, a longtime member of the Friends, remembered FSPR in her will. Total amount not known, will be paid in increments, most likely will invest for continuing income. Information on Ms. Hopkins is being sought for our newsletter

9. COMMITTEE REPORTS.

a. Membership (Gary Noonan)

- i. The Membership Committee (Ron Servis, Renell Stewart, Gary Noonan (Chair), and Chris Long (ex officio) met with Kathryn Ojerio to discuss transferring to Renell membership recordkeeping and the process of obtaining renewals. Renell will keep the master list of members and will supply copies to Chris, Kathryn, and Gary. The latter will from time to time archive copies of the membership list onto paper and CD. Renell will send out membership renewal notices, including reminders to those who do not renew with the first notice. Members will send renewals to the FSPR office, and Kathryn Ojerio will provide information to Renell about renewals and new memberships. Renell will send out a welcome letter to all new members. The new procedures will hopefully help FSPR better retain members.
- ii. Renell reports that we have 182 members including 24 new members in May. Eighteen of the 24 new members joined during Spring Fest.
- iii. There will be a potluck for members and active volunteers in the Ramada behind the San Pedro House on June 26. Arrangements are being finalized for a short talk during the potluck. People will be encouraged to start eating at 11 AM and to expect a talk at 11:30 so that the event will be over before the afternoon heat.
- iv. Board approval is needed for expenditure of approximately \$57 to purchase 500 number nine size envelopes that will be imprinted with our FSPR office address. These envelopes will be sent by mail to members whose membership is expiring. We want to make the membership renewal process as painless as possible. The board approved this expense.
- v. Board approval is needed for a July volunteer and members benefit. I suggest I give my PowerPoint talk on the origins and early years of SPRNCA. The talk will provide information that I don't think most people are familiar with. Such a talk will require a \$50 payment for use of the classroom 313 (same room used by Audubon). The board approved this expense. The only open date in July is July 10. I suggest a starting time of 10 AM. (Potluck in the room is not possible because university regulations require that all food be supplied by a contract caterer.) Members strongly indicated in the membership survey that they wanted to have educational talks during the day on weekends. **UPDATE:** The July event will on Saturday the 24th. It will be another pot luck at SPH. Dwight Long will present a short talk on Clovis.
- vi. Once Laura is back from vacation I will be speaking with her regarding putting membership applications (attached by paperclip to our SPRNCA brochure) in the library and visitor center. Membership applications will be coded so that Renell can count any new members gained from application forms and either the Library or visitor center and give us an idea of how beneficial it is to have application forms in such places.

- vii. We need to keep pushing for new members and need to encourage every docent to hand out membership applications during walks and hikes.
 - b. Docent Classes
 - i. Natural History –No report
 - ii. Cultural History – Fall – Ron Service organizing.
10. OLD BUSINESS.
- a. Update on Point of Sales System (Dutch Nagle). Work is being done on the instruction manual for store volunteers.
 - b. Update on “Dedication Walk” as a fund raiser (Dutch Nagle). We are waiting for a start date.
11. NEW BUSINESS.
- a. General.
 - i. We will encourage bequests with an article in the next newsletter.
 - ii. Need article on Constant Hopkins for newsletter. Will need research. We are trying to find someone who knew her.
 - iii. Do we want any kind of annual fund raiser, something specifically aimed at dollars? All our events are “educational” and generally barely break even. Suggestions: have membership drive, raffle, or annual fund.
 - iv. Cost of Docent training. We only charge enough to cover the cost of materials. Many people take training and then never volunteer. Several suggestions were to raise the fee but continue (as we do now) to return it after so many hours of service. This might discourage people who are only “interested” and have no real desire to be an active docent.
 - v. Do we want to provide realtors with info about FSPR? The BOD agreed that we should have SPRNCA/FSPR materials at the visitor centers, but not directly with realtors.
 - b. Personnel. (Executive Discussion See above)
 - i. Do we need someone to work on grants? Kathryn is good at finding references, but we need someone to actually write up the proposal. A subcommittee will work on grants (Dutch, John, Ron and possibly Gabrielle and Ginny). **UPDATE:** this committee has started work.
 - ii. Administrative support: Need list of what needs to be done when, for Example:
 - Annual Arizona Corporation Commission Update (May 1st ?)
 - IRS FY Form 990
 - FTH and UW Grants dates
 - BLM Volunteer Agreement (1 Oct)
 - BLM Annual Report (15 October). I made up this date to coincide with Annual meeting and still have time for annual financials to be available. Don’t know actual date required by BLM.
 - BLM Annual Volunteer Hours Report (before end of FY, usually need to estimate Sep figures)
 - BLM Statement of Operations (July???) Last year we did this on July 29th.
 - New reports required by new BLM Assistance Agreement:
 - Annual Accounting (probably at end of FY)
 - Annual Plan (Probably start of FY)
 - Sales Operating Plan (Probably start of FY)
 - Annual Activity and Financial Report (Probably start of FY)
 - Volunteer Training Plan (Probably start of FY)
 - Sales/No Cost Item Review Forms (Probably start of FY)

- Annual Internet agreement
- c. Other Issues - Water District. Should the FSPR support the Water District proposal in the upcoming election. There was a motion to take a position of support by Dutch, seconded by Ron. The motion passed. FSPR supports the water district, but cannot support specific candidates.
12. REVIEW 2010 FSPR ACTIVITY CALENDAR. The calendar was reviewed and updated.
13. NEXT MEETING July 13th.
14. ADJOURN The meeting was adjourned at 8:10